



RIGHTS & RESPONSIBILITIES

TARC MISSION
 TARC enhances the lives of people affected by intellectual, developmental and related disabilities through commitment to excellence in service, support and advocacy.

#	YOU	Some Examples
1.	Have the right to freedom from physical or psychological abuse, neglect and from financial exploitation.	No grabbing, shoving, pushing, "you can't eat until you stop yelling"
2.	Have the right to access your money even if you have a guardian or payee.	Purchase what they want
3.	Have the right to be able to receive, purchase, have and use your own personal property.	Cannot take personal possessions away.
4.	Have the right to actively and meaningfully make decisions and choices affecting your life, your home, and your daily routine and daily activities.	Able to refuse to participate in an activity.
5.	Have the right to privacy.	Being alone in a restroom.
6.	Have the right to associate with and communicate with the people of your choice.	At lunchtime, sit with whom they want.
7.	Have the right to be free of physical or chemical restraints, including medication, unless it is by you/your guardian's choice.	Any restrictive Mandt holds or psychotropic meds need to be approved by committee.
8.	Have the right not to be required to work without pay, unless it is to take care of your own home.	Can't ask someone to work and not pay them.
9.	Have the right to be treated with dignity and respect and be treated as an adult.	No yelling across a room to tell them to go to the restroom.
10.	Have the right to complain formally when you have issues with your services or your guardian. (Your Program Coordinator will help you through the process if you want)	The person can disagree with services, direction, and/or request.
11.	Have the right to access your own records, including information about funding and how and for what you were billed.	Access to their consumer main file.
12.	Have the right to confidentiality and to decide with whom information can be shared.	Cannot talk to others about the person unless we have a release.
13.	Have the right to vote.	Vote for presidential vote, etc
14.	Have the right to feel safe at home and at work.	Environment is clean and safe.
15.	Have the right to practice the religion or faith of your choice.	Can attend the church, mosque or synagogue of choice.

YOUR RESPONSIBILITIES

If you feel that these rights have been ignored, you must tell your guardian, Program Coordinator, and/or Case Manager. You may also contact the Kansas Protection Report Center at 1-800-922-5330.

These rights and responsibilities have been reviewed with me and I have had the opportunity to ask questions so that I can understand them. I have been provided a copy of these rights for my records.

Person Served Name (Printed)	Person Served (Actual Signature If Able)
Program Coordinator or DSP Signature	Date Reviewed
Personal Administrator/Guardian (Self-determination Only)	Date Reviewed